

**Minutes of the Board of Directors Meeting
Wednesday, September 13, 2023**

The South Carolina Governor's School for the Arts and Humanities Board of Directors meeting was held Wednesday, September 13, 2023, at 10:00 a.m. in the Callie Stringer Rainey Boardroom of the SC Governor's School for the Arts and Humanities campus and via Microsoft Teams meeting software.

Board Members in Attendance

Chad Prosser, Chairman; Irving (Irv) T. Welling, III, Vice Chairman; Dr. Jo Anne Anderson, South Carolina Education Oversight Committee designee; Maria Fabrizio; Terry Grayson-Caprio, Board Chair of the Governor's School for the Arts and Humanities Foundation; and Roger Simpson as delegate for Ellen Weaver, SC Superintendent of Education

Board Members in Attendance (via Microsoft Teams)

Bob Horger; and Dr. Harriet Jaworowski

Faculty and Staff in Attendance

Dr. Cedric Adderley, President; Betsy Beam, VP of Finance and Administration; Carol Baker, Director of Outreach and Community Engagement; Dr. Matthew Burns, VP for Student Development; Dr. Nsé Ekpo, Music Faculty; Jason Englisbe, Director of Residential Life; Dr. Jennifer Thomas, Dean, and VP of Arts and Academics; LaTomya Doctor, Director of Human Resources; Richard Jones, Director of IT; Amanda Herlihy, Executive Director of the Governor's School for the Arts and Humanities Foundation; Christina Vandiver, Director of Communications; Megan Hueble, Staff Council Chair; Charnise Mangle, Faculty Council Chair; Jared Martin, Director of Development of the Governor's School for the Arts and Humanities Foundation; and Jamie Sherrill, Executive Assistant to the President and Board Secretary.

Welcome

Chairman Prosser called the meeting to order at 10:02 a.m. and welcomed all guests in attendance. He also welcomed new board of directors members Dr. Jo Anne Anderson of the SC Education Oversight Committee, and Roger Simpson, South Carolina Superintendent of Education Ellen Weaver's representative, as well as Jamie Sherrill, Executive Assistant to Dr. Adderley.

Notice of Meeting

Chairman Prosser stated notice of this meeting had been provided to all persons, organizations, and news media that have requested notification, as required by Section 30-4-80(e) of the SC Code of Laws.

Approval of Minutes (Exhibit 1)

Chairman Prosser called for a motion to approve the Minutes of the Board of Directors meeting held on Wednesday, June 15, 2023. A motion to approve the minutes was brought forward by Irv Welling, seconded by Terry Grayson-Caprio, and approved by unanimous vote.

President's Report (Exhibit 2)

President Dr. Cedric Adderley reviewed the President's Report, which was distributed by email prior to the meeting. He provided a recap of the different on-campus summer programs, noting a busy summer serving 351 students total from 35 different counties in South Carolina. The five summer programs were Arts Odyssey, Academy, Dance Immersion, Introduction to Film, and Summer Dance. A new summer program was launched on the campus of Horry-Georgetown Technical College, called Young Composers Workshop, with four students enrolled representing three different counties. He shared the Budget Conference Report, noting that the general assembly supported many of our requests, including the dining hall expansion and renovation which was split into two phases.

The opening day of the 2023-2024 academic year was earlier than in previous years on August 1st, and started with a shared focus presentation connecting the school's mission to its strategic plan. Employee professional development sessions were relevant to all employees so they could come together to best support students and the mission of the school. Dr. Adderley reported that the Governor's School is near capacity with 231 students enrolled. Student orientation began and continued through Labor Day, with a focus on health and wellness, time management, campus resources, counseling services, and student leadership activities. This is a campus-wide effort to ensure students are acclimated to the campus environment. Another change to the school calendar was the return date from Labor Day break which was on Tuesday, instead of Monday. He announced the continued annual theme of "Many Paths, One Community, Govie Unity" for this academic year, citing the work of the President's Council for creating this theme and recognizing the diversity throughout campus. Board chair, Chad Prosser, inquired whether there was pushback regarding the school calendar changes. Dr. Adderley reported that the parents he spoke with loved having the extra day off for Labor Day break and that coming to school early in fall was not an issue.

Dr. Adderley reminded the board of the upcoming ACCPAS site visit in two weeks' time. The Self-Study document produced for this visit can be found in the Library, the President's Office, the Dean's Office, and a digital version on the Common Drive. Evaluators will arrive on campus on Sunday, September 24 for a campus visit led by President Adderley, followed by two full days of attending classes, rehearsals, recitals, and meetings, departing on Tuesday, September 26. After the site visit, a Visitor's Report will be distributed within six weeks, after which time the school will have up to six weeks to submit a response. Dr. Adderley reviewed the possible outcomes from the Commission Conference. Board member, Dr. Jaworowski, requested that the ACCPAS Self-Study and the outcome be shared with the board. Ms. Sherrill will distribute the Self-Study to the board following the meeting and the outcome, once it is received.

Student recruitment has had a record year with admissions and was at capacity for summer and fall semesters. The Admissions team has worked hard on building the proficiency of

recruitment with only 18 priority counties left. He commended this huge feat of going from concentrating on local counties to all 46 counties in the state. Board member, Dr. Anderson, asked whether the presidential priority counties for K-12 have things in common, to which Dr. Adderley responded that they are all under-resourced compared to well-funded districts. There are often outstanding arts educators, but without resources, and are spread too thin. The Governor's School is committed to working with those students and teachers, even if Outreach is their only Govie experience. The general assembly is pleased to see the level at which our school has increased its reach and our seriousness about being of service. He distributed the most recent Fast Facts cards to be shared with others.

With no further questions, the President's Report was received as information and will be established as a permanent component of these minutes.

Finance and Administration Report (Exhibit 3)

Betsy Beam, VP of Finance and Administration, reviewed the Finance Report, which was distributed by email prior to the meeting. Ms. Beam reported on the Administration Report, stating that a new air conditioning unit will be installed within the next four weeks. A new HVAC employee, Clyde Banks, was hired recently and is the first HVAC employee to be hired at the Governor's School. Mr. Banks has already set up a preventative maintenance program. The 2022-2023 State Auditor's Report found zero findings due to the impeccable record keeping of our staff, specifically Procurement and Human Resources. This summer Information Technology (IT) purchased and replaced every computer with laptops, and students received the latest generation Apple iPads. This department has also added a new position, filled by Christopher White. The Production team is busy working on multiple performances for fall and has backfilled some temporary positions for costume design, stage management, and stitchers. A new gatehouse has been installed at the entrance of the campus and will provide extra campus safety. It will be staffed from 6:00 a.m. to 1:00 a.m. New orange parking decals will also be distributed. Ms. Sherrill will provide forms for information to receive the updated parking decal.

Ms. Beam also reported on current capital projects. The boiler chiller project is pending. The boiler was installed over the summer, and the chiller is expected to arrive the first week in November with installation during the winter holiday. The split HVAC system replacement project bid has gone out and the contract was awarded to Building Performance Group with a four-week turnaround. A new capital project is the dining hall expansion and furniture replacement. Ms. Beam shared the drawings of the dining hall renovation showing that some of the outside covered areas will become inside space, and an outdoor roof will be added for outside shelter creating a new layout that would double the current seating. The Budget Hearing on October 3 will allow us to move funds into our account so that we can move forward with this project, as well as the generator upgrade, gymnasium renovation and upgrades, and the residence hall renovation and upgrades for phase I. The generator upgrade would replace the current older generators. The gymnasium renovation will allow for multipurpose space, as well as new floor and bleachers. There will be a pause on the residence hall renovation to allow for more information on what can be achieved with the available funds. There are two current contracts in the process of soliciting renewals: The HVAC contract with Trane, which expired in January. We opted to hire the full-time HVAC

Technician position and can book times with the vendor if needed. The food service contract with Aramark will expire in December and will require renewal. Board Member, Irv Welling, asked whether there is competition for the food service contract and whether price is the only consideration. Ms. Beam responded that she does expect other bidders to compete for the contract and that other considerations are taken into account, like quality and technical assistance. There were two unbudgeted expenses for the 2023-2024 fiscal year. Due to a record number of students, there is an increased need for student financial assistance for meal plans, of which funds will come out of general appropriations. The other unbudgeted expense was the boiler replacement, as one of the boilers in the residence hall is no longer working. Overall last year's open capital projects ended under budget.

Ms. Beam reviewed the budget requests for the fiscal year 2024-2025, of which items will be presented at the upcoming Budget Request hearing. These items in priority order were residence hall renovation and upgrades (phase II), non-instructional staff salary to mirror annual teacher STEP increase, film equipment for new the art program, mental health counselor III, student services program coordinator II, conversion of four faculty/staff positions, and gallery/flexible instructional space. A conversation with Dr. Adderley regarding the gallery and flexible instructional space ensued. As the school moves towards a greater level of campus safety, it is important that the Art Gallery be moved to the front of campus to provide public access and to do so safely. Additionally, the film department will need more studio lights and fewer small classrooms than other buildings. The building should fit within the current green space near the parking lot. Board member, Terry Grayson-Caprio, asked whether the \$7.5 million residence hall renovation and upgrades would be all of phase II. Ms. Beam confirmed. Board member, Dr. Jaworowski, asked whether it is required to make a distinction between capital and operational expenses when making budget requests to the state. Dr. Adderley clarified that they do make this distinction where appropriate.

A motion to approve fiscal year 2024-2025 budget requests was made by Irv Welling, seconded by Dr. Jaworowski, and approved by unanimous vote.

Without further questions, the Finance Report was received as information and will be established as a permanent component of these minutes.

Student Development Report (Exhibit 4)

Dr. Matthew Burns, VP for Student Development, reviewed the Student Development Report, which was submitted by email prior to the meeting. Dr. Burns reported that there were strong summer programs, including the first Filmmaking summer program which had such interest that a second session was offered, doubling the program. There was recruitment in all 46 South Carolina counties to ensure teachers, principals, superintendents, communities, and prospective students and parents know about our programs. The Admissions team is gearing up to host Go Govie! Day in November, the major fall recruitment event.

Dr. Burns advised that with the change in the high school calendar, parents were pleased to have a long Labor Day break. He will continue to solicit feedback from parents, as well as the entire campus community, in the calendar process. The 2024-2025 academic school calendar

will be presented for approval at the December Board of Directors meeting. He reported that we are realigning the order of summer programs so that there is no conflict with other programs offered. In the summer of 2024, we will offer similar programming with the academy-level programs first. The Filmmaking summer program will continue to be offered, complementing the Young Composers Workshop at the Horry-Georgetown Technical College's Conway campus.

Dean Thomas and Dr. Burns attended the session on the National Student Clearinghouse data. They have received the second round of data and are looking forward to sharing it soon. There was a strong start to the school year, with the Student Life teams focusing on mental health. The Alumni Office will be celebrating Founders Week in October, celebrating 24 years of programs. Jordan Smith, principal of Bamberg-Ehrhardt High School and graduate of the school's music program, will visit to speak about his experience at the Governor's School and giving back to the community. The Alumni Advisory Council is planning alumni-focused events during Founders Week and is hoping to partner with the Foundation to have a collaborative fundraising event.

Without further questions, the Student Development Report was received as information and will be established as a permanent component of these minutes.

Dean's Report (Exhibit 5)

Dr. Jennifer Thomas, Dean and VP of Arts and Academics, reviewed the Dean's Report, which was submitted by email prior to the meeting. Dean Thomas highlighted the preparation for Family Weekend and College Fair coming up at the end of this month. 56 colleges, art schools, and conservatories are coming to campus, as well as South Carolina public and private institutions, and top-tier schools around the nation. There will be a panel of faculty, staff, and alumni to discuss the "Many Paths" theme and the power of the "zigzag" career path of many arts professionals. There will also be a session offered on how to prepare for college financial aid and how to start the FAFSA application process, to ensure students are aware of all of their choices after graduation. There are many new faculty bringing great talent to the school this fall. Dr. Thomas reviewed each of the new faculty members and their art area of teaching.

Dr. Thomas advised the board of Artificial Intelligence (AI) platforms like ChatGPT and how it affects education. Due to the educational impact on learning it is important to learn how this tool can be used well and what the implications are for teachers, learners, and professionals. She looks forward to learning more about AI policies and presenting additional information to the board in future meetings.

The school has received great news on our spring 2023 Advanced Placement (AP) scores. Dr. Thomas reported that currently, 83% of total AP students earned scores of three or better, which are higher rates than in pre-pandemic 2019. Several subjects had a pass rate of 100%. These scores have exceeded all expectations, and are due to the hard work of the teaching faculty and students. She looks forward to presenting more granular data at the December Board of Directors meeting. Board chair, Chad Prosser, asked how many exams the

Governor's School students take, to which Dr. Thomas answered that it does vary; however, it is requested that they do not take more than 3 exams at a time. Board member, Dr. Anderson, asked what proportion of Governor's School students take AP classes in an art discipline. Dr. Thomas shared that music students can place into AP Music Theory and visual art students can opt into AP Art History. Honors-level courses are offered in both of those departments as well. All arts classes are honors-level courses.

Dr. Thomas celebrated the new summer Filmmaking program and noted that the search has begun for the first full-time faculty hire for this program, as there is a large amount of work to be done in preparation for the summer 2024 program and the admission of the first high school students to this program in the 2024-2025 school year. The Governor's School will be participating in the Reedy Reels Film Festival, a popular film festival in Greenville, that will include the 3-2-1 Student Film Festival co-hosted on campus on October 7. That weekend the Admissions team is traveling to work an admissions table at the Tryon Film Festival.

Without further questions, the Dean's Report was received as information and will be accepted as a permanent component of these minutes.

Foundation Report (Exhibit 6)

Amanda Herlihy, Executive Director of the Governor's School for the Arts and Humanities Foundation (the Foundation), reviewed the Foundation Report, which was submitted by email prior to the meeting. Terry Grayson-Caprio, Chairperson of the Foundation, welcomed Jared Martin as the new Director of Development of the Foundation. Ms. Grayson-Caprio also noted that the Foundation Board met last week, as well as active committees and the Search and Strategy Committee. There are now three initiatives to move forward with, focusing on fundraising.

Ms. Herlihy reported that individual giving is on track, thanks to a good strategy with Mr. Martin in place to raise funds. She is currently working on the Annual Report for fiscal year 2023 which should be received by the end of the month. The school is working on several large capital projects that the Foundation has agreed to seek additional funding for. They have been pursuing grants and will apply for funding from additional donors soon. Former Foundation Board Member, Jerry Davis, left the Foundation in his will. The Foundation is making efforts to reach out to other donors about estate planning and what their money would be used for. There is a new Foundation Strategic Plan for 2024-2027 that Ms. Herlihy will share once it is approved by the Foundation Board. She thanked the board members who helped by providing feedback on their plan.

Without further questions, the Foundation Report was received as information and will be established as a permanent component of these minutes.

Faculty Council Report (Exhibit 7)

Charnise Mangle, Faculty Council Chair, reviewed the Faculty Council Report, which was submitted by email prior to the meeting. Ms. Mangle reported on the Boundless musical written

by Mary Fishburne, a summer alum, which will involve dance, music, and drama students performing in partnership. This project requires student collaboration as well as faculty collaboration within many of our art disciplines. It also allows students to develop the preprofessional muscle required to work in any field, regardless of their specific art area. She gave updates on the faculty, many of which utilized employee professional development funds to attend conferences, events, and trainings. There were also collaborations between art areas and the community.

Without further questions, the Faculty Council Report was received as information and will be established as a permanent component of these minutes.

Staff Council Report (Exhibit 8)

Megan Hueble, Staff Council Chair, reviewed the Staff Council Report, which was submitted by email prior to this meeting. Ms. Hueble reported that the Staff Council had already begun meeting to improve the working climate, enhance communications, and promote professional development. The 2023-2024 Staff Council officers are Ms. Hueble as chair, Jeff Robinson as vice-chair, and Morgan Brown as secretary. This year Staff Council meetings will include time for department updates to gain better appreciation and insights on the workings of each department. Ms. Hueble highlighted two members of the Outreach team, Daphne Cuadrado Andino, who recently presented at the South Carolina Afterschool Leaders Empowered and Riley Institute conference, Power Up!, and Jeff Robinson who was named the Palmetto State Arts Education's incoming board chair.

Without further questions, the Staff Council Report was received as information and will be established as a permanent component of these minutes.

Old Business

Chairman Prosser confirmed that there was no old business to discuss at this meeting.

New Business

Dr. Adderley reported that the Strategic Plan is updated every September and is divided into three strategies. Strategy I includes employee and student recruitment. He thanked the Human Resources Director, LaTomya Doctor, for communicating with national partners for employee recruitment by casting a wide net so potential employees across the nation could apply. It is important to streamline auditions and application requirements for student recruitment to serve and represent South Carolina as a whole. School leadership continues to look deeper into the full cost of attendance to seek hidden costs and will make an ongoing effort to ensure no student is left behind. Challenges with mental health are being remedied by the Health and Wellness team, the Office of School Counseling, and all employees. There has been increased support for student services. Tiffany Prasertkul was appointed Director of Behavioral Health and Intervention Counseling. Desiree Williams was added as the Academic Assistance Coordinator to increase individualized support for students with additional needs. Terri Mattress is the new Director of School Counseling provides increased academic guidance to students. The

Governor's School's film collaboration between the Drama and Creative Writing departments has produced two short films "Grass" and "The Rejects." The Filmmaking summer program was widely successful and the residential Film program is expected to be equally successful. Another collaboration between the Dance, Drama, and Music departments is the Boundless musical which has been embraced by students.

Strategy II involves outreach and community engagement. Campus leadership is committed to having every student and teacher possible take advantage of what the Governor's School has to offer. Last year almost 100,000 individuals were served, now serving over 160,000 individuals in 42 counties in the state across all five art areas plus Humanities. The Teaching Artists and Spark programs increased the number of music, visual art, and drama experiences they provided. The Lowcountry Youth Dance Academy provided over 1,000 hours of instruction. The Arts Grow program is in its third year and being embraced. There are many partnerships and adoptions of our work. He congratulated Carol Baker, Director of Outreach and Community Engagement, for increasing community involvement by more than ten times since last year.

Strategy III includes a campus-wide space study to allow classrooms and performance spaces to be shared across disciplines and for maximum utilization. Dr. Adderley has collaborated with the Foundation to increase stakeholder engagement. The utilization of the Bloomerang database has been critical in stakeholder retention. Offering President's Briefings with the Foundation Leadership has been well received. He stated that the school has already accomplished many great things with the Strategic Plan and looks forward to future accomplishments. He is also looking forward to collaborating with the Foundation to celebrate the 25th graduating class anniversary in spring 2025.

Dr. Adderley advised the board that the Employee Handbook currently contains some policies that are outdated and make reference to technologies no longer in use. The administrative staff will need to review policy documents in the Employee Handbook to ensure everything is up to date. Proposed updates to the Employee Handbook will be brought to the board for approval.

A motion for a review of the Employee Handbook was made by Irv Welling, seconded by Terry Grayson-Caprio, and approved by unanimous vote.

Dr. Adderley also advised of his new Executive Assistant Jamie Sherrill, who he is happy to have assist with the board. Chairman Prosser requested to formally appoint Ms. Sherrill as the new board secretary.

A motion to approve Jamie Sherrill as board secretary was made by Irv Welling, seconded by Dr. Jaworowski, and approved by unanimous vote.

Executive Session

Chairman Prosser requested a motion to enter an executive session for the President's evaluation pursuant to SC Code 30-4-70(a)(1). A motion to go into an executive session was made by Irv Welling, seconded by Dr. Jaworowski, and approved by unanimous vote.

Adjournment

A motion to adjourn was made during the executive session. A motion to adjourn was made by Terry Grayson-Caprio, seconded by Dr. Jaworowski, and approved by unanimous vote. The meeting was adjourned at 1:00 p.m.

Respectfully Submitted,



Jamie Sherrill
Recording Secretary to the Board of Directors